

Why Choose an NIU Program?

- Prestige recognition as a **SHRM "Top 20" University Partner**.
- A proven track record with certification candidate **pass rates** that consistently **exceed national averages**.
- An **experienced team** of SHRM-SCP® certified practitioner instructors.
- **Learning options** for different learning styles (*evening, Saturday, interactive online courses*)
- Status as a **SHRM Recertification Provider**.

REGISTER EARLY AND SAVE

www.hrcourses.niu.edu or
phone 800-345-9472



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grundywill.shrm.org

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Competency, Credibility, Credentials.

The Three C's of Star HR Professionals

HR is a tough job! You have to demonstrate competency and credibility as a skilled strategist and negotiator; be a whiz at metrics, fiscal accountability, and employee motivation; a specialist in conflict resolution; a talent coordinator and employee training expert; an accomplished complaint investigator; an expert on complicated HR laws; and much, much more.

Staying current on HR issues and best practices, demonstrating you have the competency and knowledge to lead others, and earning your professional credentials are key to being a Star HR Professional. NIU has the tools and resources to help you enhance your résumé and advance your career. *Your career is our focus!*



NORTHERN ILLINOIS UNIVERSITY

Continuing and
Professional Education

Your Future. Our Focus.



www.hrcourses.niu.edu

New to HR or Need to Learn the Fundamentals of How to Manage Employees?



SHRM Essentials® of HR will help you grasp the roles and responsibilities of HR in business and help you understand the what, why and how of legal compliance.

Course Dates/Locations:

Date	Location	Time
Sept. 27-28	NIU Naperville	8 a.m.-4 p.m.
Nov. 12-13	NIU Hoffman Estates	8:30 a.m.-4:30 p.m.

Have HR Experience and Ready to Break Through to the Next Level?

SHRM-Certified Professional (CP)® and SHRM-Senior Certified Professional (SCP)® credentials demonstrate you have the competencies and knowledge to be a Star HR performer. NIU's SHRM Certification Prep Courses are recognized as one of SHRM's "Top 20" Partner programs.

Course Dates/Locations:

Date	Location	Day	Time
13 Week Evening Courses			
Sept. 5 – Dec. 5	Deerfield Trinity International University	Wednesdays	6-9 p.m.
Sept. 6 – Dec. 6	NIU Naperville	Thursdays	6-9 p.m.
Sept. 6 – Dec. 6	Des Plaines Oakton College	Thursdays	6-9 p.m.
Sept. 10 – Dec. 3	Chicago Loop 200 W. Adams St., Suite 410	Mondays	5:30-8:30 p.m.
Sept. 10 – Dec. 3	NIU Hoffman Estates	Mondays	6-9 p.m.
Sept. 11 – Dec. 4	Tinley Park UCP Sequin Center	Tuesdays	6-9 p.m.
Sept. 11 – Dec. 4	NIU Rockford	Tuesdays	6-9 p.m.
Intensive Fast Track Courses — 6 Saturdays			
Oct. 13 – Dec. 1	Lombard	Saturdays	8:30 a.m.-3:30 p.m.
Online Course — 12 Week Interactive			
Sept. 18 – Dec. 4	Online	Tuesdays	7-9 p.m.
Online Course — Intensive 6 Week Interactive			
Oct. 22 – Dec. 6	Online	Mondays and Thursdays	7-9:30 p.m.

SHRM-CP® and SHRM-SCP® Certified Professionals who were grandfathered in by completing the tutorial pathway in 2014-early 2015 and needing to recertify by the end of December 2018 may use this course to earn 36 PDC credits for certification retention.

Already Certified or Need to Focus on Your Business and Leadership Skills?



HR Strategies and Solutions workshops will help you keep current on HR best practices and improve your competency in managing complex HR issues.

Course Dates/Locations:

Date	Location	Day	Time
Creating and Maintaining an Environment of Mutual Respect			
Oct. 5	NIU Hoffman Estates	Friday	8:30 a.m.-4:30 p.m.
Leading and Managing Projects Principles and Strategy for HR Professionals			
Nov. 2	NIU Naperville	Friday	8:30 a.m.-4:30 p.m.
Re-engineering Your Hiring Processes			
Dec. 7	NIU Hoffman Estates	Friday	8:30 a.m.-4:30 p.m.

Each program awards 6.5 Professional Development credits.

Register for the complete series and save \$150.

Need to Manage Projects and Sharpen Your Skills or Earn a Project Management Credential?

The Project Management Certification Prep course will help enhance your project management skills and prepare you to sit for the CAPM® or PMP® exams administered by the Project Management Institute® (PMI).® This program awards recertification credits for retention of SHRM-CP® and SHRM-SCP® credentials.

Course Dates/Locations:

Date	Location	Time
5 Day Intensive Courses		
Sept. 17-21	NIU Hoffman Estates	8:30 a.m.-4:30 p.m.
Dec. 3-7	NIU Naperville	8:30 a.m.-4:30 p.m.
5 Week Evening Course — Tuesdays and Thursdays		
Sept. 24 – Oct. 25	NIU Naperville	6-9:30 p.m.
5 Week Saturday Course		
Oct. 20 – Nov 17	NIU Hoffman Estates	8:30 a.m.-4:30 p.m.

Interested in Group Rates?

Group rates available for five or more employees participating in the same program.

Customized on-site training options are available for groups of 10 or more employees.

Contact Donna Mann SHRM-SCP, 815-732-6249 or dmann@niu.edu for details.

Register for a FREE Info Seminar to learn more about NIU's Certification Prep Courses
www.hrcourses.niu.edu
 Tuesday, August 14, noon – 1 p.m. CST or
 Wednesday, August 29, 4 – 5 p.m. CST.



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Check Out Other Programs Offered by Northern Illinois University.

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